

Chief Financial Officer

Provides the leadership, management and vision necessary to ensure that Cranbrook has the proper financial and operational controls, administrative and reporting procedures, and systems in place to effectively further Cranbrook's vision, mission, goals and objectives, and to ensure financial strength and support operating efficiency. Primary expertise will be in providing financial oversight in the areas of Finance & Accounting, Audit, Budget, Internal Controls, and Capital Projects. **Responsibilities include:** Provide strategic financial input and leadership on decision making issues affecting Cranbrook; i.e., providing technical financial advice and knowledge, timely and accurate analysis of budgets, financial reports and financial trends in order to assist the Chief Operating Officer, President, and other senior executives in performing their responsibilities. Lead the implementation of and continuously review and revise the strategic financial plan. Lead the internal control and annual financial statement audit process for Cranbrook. Responsible for timely and accurate financial reporting, including all state and federal tax returns. Manages cash flow planning to ensure funds availability. Provide leadership and management for continual improvement of the budgeting process through education of department managers on financial issues impacting their budgets. Interact constructively with all constituents of the community in order to communicate effectively Cranbrook's financial status and objectives. Other duties as assigned.

Requirements: Requires a hands on experienced leader and financial executive with fifteen years of significant experience, including in the non-profit sector; Bachelors degree with a major in business, finance, accounting, or related field (Masters degree preferred). CPA certification also required. Must have demonstrated strengths in the areas of planning, operations, finance, investment, budgeting, human relations and working successfully with a volunteer board. Knowledge of tax exempt financing and debt management, as well as investments is important. Also, experience in implementing new accounting systems would be preferred. Significant experience in internal control and audit responsibilities including Sarbanes Oxley. A strategic visionary with sound technical skills, analytical ability, good judgment and strong operational and financial focus. A well-organized and self-directed individual who is "politically savvy" and a team player with the ability to relate to people at all levels. An excellent negotiator who is experienced in complex contracts. A decisive individual who possesses a "big picture" perspective and is well versed in systems, with a demonstrated ability to accomplish broad, visionary assignments as well as complex detailed projects. Must possess the presence, intelligence, demeanor, and superior verbal and written communication skills to represent Cranbrook effectively at all levels both internally and externally.