

Custodian

This position is responsible for performing work associated with the maintenance and cleaning of buildings, furniture, grounds, sidewalks, vehicles and the equipment and tools needed for these tasks.

Responsibilities: Cleans and maintains floors, including sweeping, mopping, vacuuming, stripping, and waxing and shampooing carpets. Wash windows and walls. Clean/disinfect bathrooms, including sinks, toilets, floors, etc. Dust and polish furniture and fixtures. Perform miscellaneous maintenance duties, e.g. change light bulbs, empty trash, hang decorations, and supply paper towel and tissue dispensers. Pick up debris and litter on grounds. Remove snow and ice from stairs and entranceways to buildings during winter months. Set up furniture/risers for special functions. Make and change beds. Open and close buildings. Must be aware of special procedures to use when encountering suspected asbestos containing material to avoid personal exposure, contamination of job site, and exposure of facility occupants to asbestos. Other duties as assigned. **Requirements:** High school diploma or GED. Valid Michigan driver's license with satisfactory driving record. Experience in the use and maintenance of building and cleaning equipment and tools desirable. Experience in the use of cleaning chemicals and solvents desirable. Previous institutional custodial experience desirable. **There are 2 full-time openings for this position on the afternoon shift.**