



Aftercare Counselor

Founded by Detroit philanthropists George and Ellen Booth in 1904, the Cranbrook Educational Community is one of the world's leading centers of education, science, and art. Comprised of a graduate Academy of Art, contemporary Art Museum, House and Gardens, Institute of Science, and more than 1,600 students attending our Pre-K through 12 independent college preparatory Schools, Cranbrook welcomes thousands of visitors and students to its campus each year. Critics have called Cranbrook "the most enchanted and enchanting setting in America" and in 1989, it was designated a National Historic Landmark. The campus is located in Bloomfield Hills, Michigan, about 20 miles north of Detroit. For more, please visit our website: www.cranbrook.edu.

The **Aftercare Counselor** will be responsible for ensuring the safety, security, and well-being of students, ages 3 to 14, while they learn to make decisions about completing homework, participate in craft projects, collaborate in groups, and unwind before they return to their families.

Responsibilities include, but are not limited to:

- Prompt and consistent attendance
Management of students
- Monitoring use of supplies
- Working and engaging with students indoors and outdoors
- Attending to minor first aid needs
- Communicating with parents and with School administration

Requirements:

- Requires one (1) year professional training or practical experience in the field of primary school education or childcare and
- Maintenance of current CPR/First Aid training
- Must be able to relate well to students and team members

The rate of pay for this position is \$15.00 per hour. Aftercare Counselors work Monday through Friday from 2:00 PM to 6:00 PM following the Cranbrook Schools academic calendar. Days, times, and locations may vary, but must be coordinated and approved by the Supervisor. Cranbrook Schools' Aftercare program is an extension of the Cranbrook Schools learning environment. Responsibilities must be fulfilled in accordance with Cranbrook Schools' philosophy.

For consideration, please visit the employment section of our website for instructions on completing and submitting an application, resume, and cover letter (**please note that a fully completed employment application is required for consideration**): www.cranbrook.edu/employment