

CREATE CAMPS

Cranbrook Art Museum is looking for teaching and support staff for summer educational programs: [CREATE CAMPS](#) (K-9)

Summer programs are an amazing, enriching experience where teachers and staff educate and excite students of all ages about the arts. We hire approximately 25 staff at a range of experience levels from local communities and around the world.

Application materials are accepted on a rolling basis, and will remain open until positions are filled, with interviews beginning in March 2018. If interested, submit the information listed below, by email to humanresources@cranbrook.edu

- Online application, available for download at: <http://www.cranbrook.edu/sites/default/files/uploads/Employee%20Application.pdf>
- A short letter of interest
- Resume

Employment offers are contingent on satisfactory completion of background checks and references, and verification of the appropriate identity and employment eligibility documentation.

Questions? Kelly Lyons, Curator of Education at klyons@cranbrook.edu

Teaching Artists – Create Camps (Kindergarten – 5th grade) 5 Staff Positions

Create Camps' Teaching Artists develop and implement daily classroom experiences in various studio concentrations; determine appropriate art materials; and make supply requests within allotted budgets. Teaching Artists must be multitaskers with endless enthusiasm, engaging students and able to foster an environment of innovation and self-expression. Typical schedule is Monday–Friday, 8:00am–3:30pm, with longer days possible on Mondays and Fridays; approximately 35-40 hours/week.

Responsibilities: Integrate and develop new dynamic projects, and prototypes while implementing existing plans, based on objects in the museum's collection and current exhibitions. Capable of classroom control and management of students in a range of ages, creating an environment of creativity, innovation, and support during class time. Classroom studio preparation and set-up, supply and material inventory and organization, daily/weekly studio clean-up. Attend weekly all team meetings and maintain open communication with Program Managers, Program Director, and Parents/Guardians.

Required Qualifications: Must be 18 years of age. Completed Undergraduate Degree; Completed or in pursuit of Graduate Degree. Ability to lead indoor and outdoor recreation and activities. **Preferred Qualifications:** Undergraduate and/or Graduate Degree in Fine Arts, Elementary Education, Art Education Previous teaching experience, or experience working with youth.

CLASSROOM COORDINATORS (K-4th grade) 3-5 STAFF POSITIONS

Classroom Coordinators assist Teaching Artists with demonstrations and daily classroom management, monitor use of materials and supplies, assist with campers that need special attention, attend to minor first aid needs, and other duties as assigned. Classroom Coordinators can work four or eight week sessions. Typical schedule for kindergarten position is Monday–Friday, 8:00am–1pm; 25 hours/week. Typical schedule for 1st–4th grade is Monday–Friday, 8:00am–3:30pm; approximately 30-35 hours/week.

Required Qualifications

- Must be 18 years of age
- Completed or in pursuit of Undergraduate Degree
- Ability to lead indoor and outdoor recreation and activities

Preferred Qualifications

- Undergraduate focus in Elementary Education, Art Education, or Studio Art/Design/Architecture
- Previous experience working with young children