



## **Custodian**

Cranbrook Educational Community is one of the world's leading centers of education, science, and art. Comprising a graduate Academy of Art, contemporary Art Museum, House and Gardens, Institute of Science, and Pre-K through 12 independent college preparatory Schools, Cranbrook welcomes thousands of visitors and students to its campus each year. Critics have called Cranbrook "the most enchanted and enchanting setting in America" and in 1989, it was designated a National Historic Landmark. The campus is located about 20 miles north of Detroit. For more, please visit our website: [www.cranbrook.edu](http://www.cranbrook.edu).

The **Custodian** is responsible for performing work associated with the maintenance and cleaning of buildings, furniture, grounds, sidewalks, vehicles and the equipment and tools needed for these tasks.

### **Responsibilities include, but are not limited to:**

- Clean and maintain floors, including sweeping, mopping, vacuuming, stripping, and waxing and shampooing carpets
- Wash windows and walls
- Clean/disinfect bathrooms, including sinks, toilets, floors, etc.
- Dust and polish furniture and fixtures
- Perform miscellaneous maintenance duties, e.g. change light bulbs, empty trash, hang decorations, and supply paper towel and tissue dispensers
- Pick up debris and litter on grounds
- Remove snow and ice from stairs and entranceways to buildings during winter months

### **Requirements:**

- Valid Michigan driver's license with satisfactory driving record
- Experience in the use and maintenance of building and cleaning equipment and tools desirable
- Experience in the use of cleaning chemicals and solvents desirable
- Previous institutional custodial experience desirable

### **Full-Time positions available - Shifts are:**

- Monday – Friday, 4:00 pm – 12:30 am
- Saturday and Sunday 7:00 am – 3:30 pm, Monday – Wednesday 3:30 - Midnight

Rate of pay is \$16.07/hour. Afternoon shift is eligible for a \$0.75 per hour shift premium, \$0.50 per hour premium for weekends.

Cranbrook offers competitive compensation and benefits that include medical, dental, life insurance, long-term and short-term disability, and retirement. We also offer generous paid time off, 14 paid holidays, employee discounts, and a unique environment in an educational setting that values collaboration.

For consideration, please submit a resume and completed Employee Application to: Cranbrook – HR, P.O. Box 801, Bloomfield Hills, MI 48303-0801, or fax (248) 645-3014. Applications and HR email address for submissions can be found on the Employment page of our website at [www.cranbrook.edu/employment](http://www.cranbrook.edu/employment)  
**(Please note that a fully completed employment application is required for consideration.)**