



Ice Arena Specialist

Founded by Detroit philanthropists George and Ellen Booth in 1904, the Cranbrook Educational Community is one of the world's leading centers of education, science, and art. Comprised of a graduate Academy of Art, contemporary Art Museum, House and Gardens, Institute of Science, and more than 1,600 students attending our Pre-K through 12 independent college preparatory Schools, Cranbrook welcomes thousands of visitors and students to its campus each year. Critics have called Cranbrook "the most enchanted and enchanting setting in America" and in 1989, it was designated a National Historic Landmark. The campus is located in Bloomfield Hills, Michigan, about 20 miles north of Detroit. For more, please visit our website: www.cranbrook.edu.

The **Ice Arena Specialist** is responsible for regular resurfacing of the ice and daily maintenance and cleaning of the ice arena including locker rooms, rest rooms, bleachers, and arena glass. This position is also responsible for customer service, crowd control, light mechanical repairs, and periodic collection of contract payments.

Responsibilities include, but are not limited to:

- Resurface and maintain ice
- Maintain Zamboni machine
- Clean locker rooms and rest rooms
- Sweep and mop bleachers
- Clean windows and arena glass
- Remove trash from all areas of arena
- Sweep bench area and penalty box
- Clean parking lot
- Hook up scoreboard and monitor access to P.A. system
- Customer service, locker room assignments, and crowd control
- Light mechanical repairs
- Periodic collection of contract payments
- Other duties as assigned

Requirements:

- Ability to learn Zamboni operation required, ice arena experience preferred.
- Valid Michigan driver's license with satisfactory driving record.
- Ability to work cooperatively and communicate with ice arena patrons.

Cranbrook offers competitive compensation and a unique environment that values collaboration. This is a part-time position working less than 20 hours per week, at a pay rate of \$17.94 per hour. Shifts vary, but would typically be 2-3 afternoons/evening shifts per week.

For consideration, please submit a resume and completed Employee Application to: Cranbrook – HR, P.O. Box 801, Bloomfield Hills, MI 48303-0801, or email humanresources@cranbrook.edu or fax (248) 645-3014. Our

applications can be downloaded from the Employment page of our website at www.cranbrook.edu/employment.

(Please note that a fully completed employment application is required for consideration.)