

## **Landscape Supervisor**

The Landscape Supervisor performs assigned tasks in support of the various landscape projects in the landscape department. Works closely under the direction of the Landscape Superintendent in the day-to-day administration and supervision of the Landscape department and staff. Assists the Landscape Superintendent in developing the departmental objectives within the context of divisional goals and the community mission, and administers department policies and procedures to achieve these results. Responsibilities include: Coordinate and assist with the full implementation of the landscape action plan. Interface with Properties Committee and the Landscape department, as requested, on programs/projects related to trees, woodlands, and native landscapes. Coordinate work of outside contractors for outsourced landscape/hardscape repair or renovation projects. Assist Landscape Superintendent with scheduling of workforce and coordination of daily work activities. Additional duties as assigned. Requirements: Associate degree in a horticulture field, Bachelors degree or equivalent combination of experience and education. Position requires 2 to 3 years of experience as a skilled groundskeeper, with background in project coordination, interaction with contractors, scheduling work activities, and supervision. Must have excellent organizational, communication, and computer skills and ability to prioritize work in order to coordinate tasks associated with implementing landscape action plan. Requires a valid Michigan driver's license with satisfactory driving record. **This position will be required to work extra hours when severe weather occurs in order to maintain driveways and walkways on campus.**