

Security and Safety Officer

Cranbrook Educational Community is one of the world's leading centers of education, science, and art. Comprising a graduate Academy of Art, contemporary Art Museum, House and Gardens, Institute of Science, and Pre-K through 12 independent college preparatory Schools, Cranbrook welcomes thousands of visitors and students to its campus each year. Critics have called Cranbrook "the most enchanted and enchanting setting in America" and in 1989, it was designated a National Historic Landmark. The campus is located about 10 miles north of Detroit. For more, please visit our website: www.cranbrook.edu.

The Security and Safety Officer promotes and provides general security and safety for Cranbrook Educational Community. This position will continually patrol Cranbrook Campus by both vehicle and foot while responding to calls for assistance, performing shift specific unlocks and lockups, traffic control, reporting safety and security concerns or hazards, and responding to all campus emergencies. Security Officers deter criminal acts against property, vehicles, residents, students, faculty, staff and visitors of Cranbrook Educational Community. This is a full-time position with a pay rate of \$16.00 per hour, and a work shift of 2:45 pm – 11:00 pm.

Requirements: High school diploma or GED required. A minimum of 1 years' experience preferred in security, safety, loss prevention or similar work background. CPR, First Aid, AED, and Bloodborne Pathogens Training required or obtained within 30 days of hiring. Knowledge of the Incident Command System (ICS), IP based cameras, access control, fire systems and two-way radios preferred. General computer skills including Microsoft Word and Excel preferred. A valid Michigan driver's license with satisfactory driving record is required.

Cranbrook offers competitive compensation and benefits that include medical, dental, life insurance, long-term and short-term disability, and retirement. We also offer generous paid time off, 11 paid holidays and 3 optional holidays, employee discounts, and a unique environment in an educational setting that values collaboration.

For consideration, please submit a resume and completed Employee Application to: Cranbrook – HR, P.O. Box 801, Bloomfield Hills, MI 48303-0801, or fax (248) 645-3014, or email humanresources@cranbrook.edu.