



## **Skilled Mechanic**

The Cranbrook Educational Community is one of the world's leading centers of education, science, and art. Comprised of a graduate Academy of Art, contemporary Art Museum, House and Gardens, Institute of Science, and more than 1,600 students attending our Pre-K through 12 independent college preparatory Schools, Cranbrook welcomes thousands of visitors and students to its campus each year. Critics have called Cranbrook "the most enchanted and enchanting setting in America" and in 1989, it was designated a National Historic Landmark. The campus is located in Bloomfield Hills, Michigan, about 20 miles north of Detroit. For more, please visit our website: [www.cranbrook.edu](http://www.cranbrook.edu).

The **Skilled Mechanic** performs general duties associated with a variety of skilled trades.

### **Responsibilities include, but are not limited to:**

- May estimate time, labor and material required to complete a job.
- Works in conjunction with other skilled and unskilled tradespersons to complete assigned tasks as requested.
- Responsible for transporting necessary tools and equipment to the job site.
- Maintains a clean working environment and cleans up job site after work is completed.
- Responsible for the ordering, monitoring and maintain inventory of supplies and equipment.
- Performs general repairs of windows and hardware.
- Performs general repairs of door hardware and lockers.
- Performs general repairs and/or installation of various wall and window treatments such as white boards, blinds, etc.
- Repairs and/or replaces soap, paper towel, and toilet tissue dispensers as necessary.
- Performs light plumbing duties; unplugs drains, repairs and/or replaces faucets/toilets/etc. assists skilled license staff.
- Performs general repairs of walls, windows, floors and doors; patches, sands and paints.
- Performs general carpentry repairs.
- Must have knowledge of carpentry equipment, table saws, miter saw, planer, band saws, jointer, and drills.
- Must be aware of proper procedures to use when encountering suspected asbestos and lead paint containing material to avoid personal exposure, contamination of job site, and exposure of facility occupants to asbestos.
- Other duties as assigned.

### **Requirements:**

- Four years of experience in general repairs of buildings with specialization in at least one skilled trade.
- Knowledge of the safe operation of tools and equipment. Re: carpentry equipment, table saws, miter saw, planer, band saws, jointer, and drills.
- Ability to read and understand blueprints.
- Valid Michigan driver's license with a satisfactory driving record.
- State license or journeyman card preferred.

This part-time position offers a base wage of \$25.21 per hour. Additional stipends are available based on license or skill level, with a potential of up to \$27.21 per hour!

Shift is Monday, 7:30 am – 4:00 pm, and Tuesday – Friday 7:30 am – 2:00 pm.

Cranbrook offers competitive compensation and benefits that include a medical plan, paid time off, and eligibility to participate in the Retirement Savings Plan. We also offer employee discounts, and a unique environment in an educational setting that values collaboration.

For consideration, please visit the employment section of our website for instructions on completing and submitting an application, resume, and cover letter (**please note that a fully completed employment application is required for consideration**): [www.cranbrook.edu/employment](http://www.cranbrook.edu/employment)